



Report Cards:

Report cards will be available on the date listed on the [FFCA High School Calendar](#) after **2:30 PM** (unless otherwise communicated).

Parents and students will be able to view and print the report card directly from the PowerSchool Portal. Included in this communication, you will find detailed instructions on how to log into the portal and navigate to the section where you can access your child's report card. We will no longer email your child's report card.

Should you have any questions or encounter any difficulties during this process, please don't hesitate to contact us at shs.office@ffca-calgary.com.

PowerSchool Portal Instructions

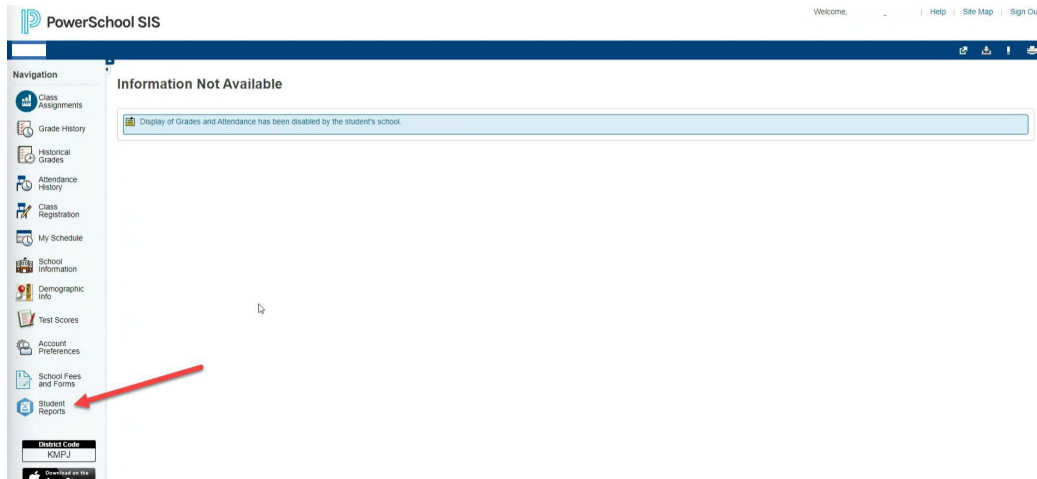
How to Log Into the PowerSchool Portal

1. Login into the PowerSchool Portal: <https://ffca.powerschool.com/public/home.html>
 - a. If you have any issues, or need a refresher as to how to access the PowerSchool Portal, please click in the link below:
 - i. https://www.ffca-calgary.com/online_access/power_school_parent_portal

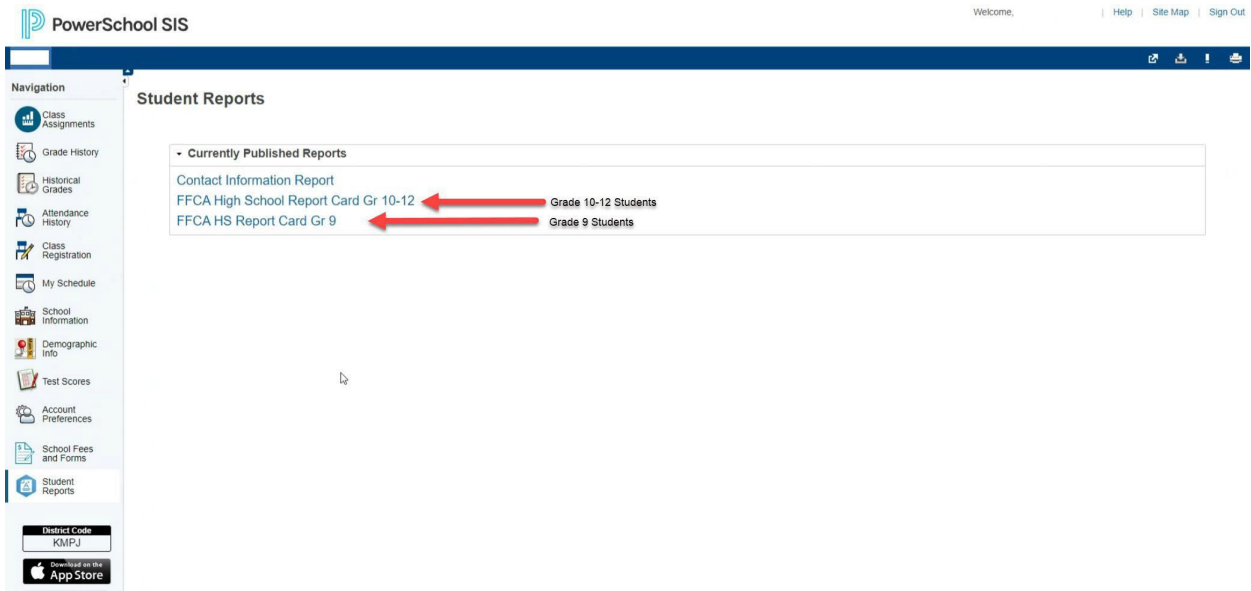
How to View My Child's Report Card

1. If you have more than one student attending FFCA, select the student who is attending FFCA High School.

2. Click on Student Reports



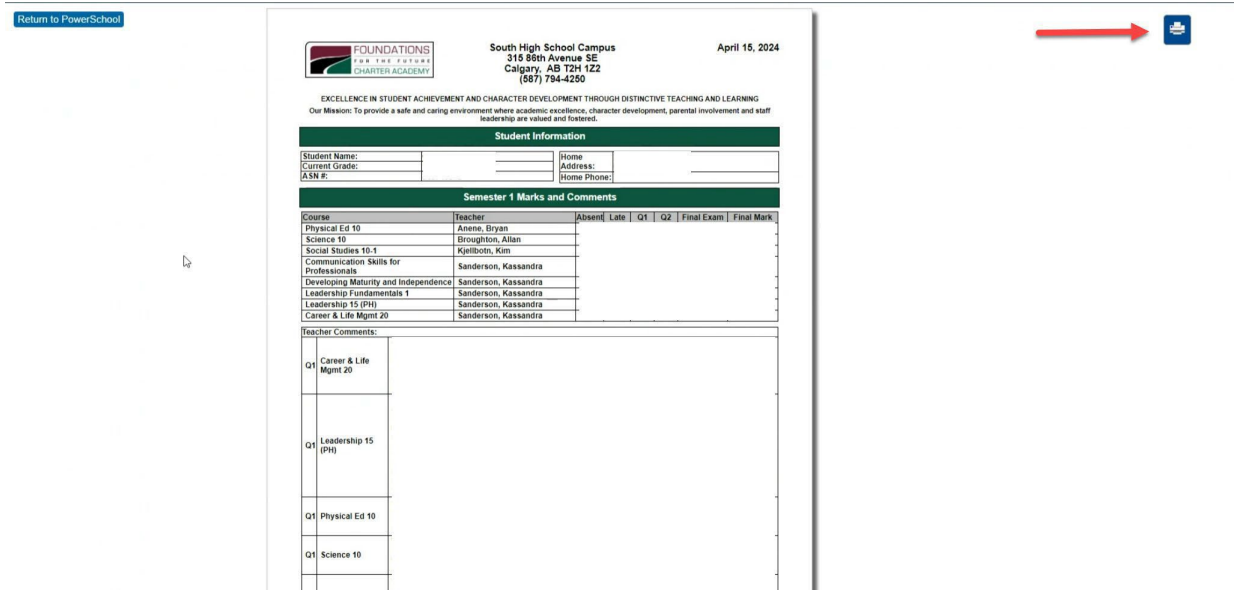
3. Click on the report card name for the grade that the student that you selected is in. This is important as grade 9 core courses are full year.
- a. Grade 9 – FFCA HS Report Card Gr 9
 - b. Grade 10-12 – FFCA High School Report Card Gr 10-12



4. Your child's report card will be generated for you.

How to Print My Child's Report Card

1. If you wish to print it, click on the printer icon at the top right-hand corner.



The screenshot shows a report card from South High School Campus. At the top right, there is a printer icon with a red arrow pointing to it. The report card includes a header with the school's name and address, a mission statement, and sections for student information, semester marks, and teacher comments.

South High School Campus
315 56th Avenue SE
Calgary, AB T2H 1Z2
(587) 794-4250

April 15, 2024

EXCELLENCE IN STUDENT ACHIEVEMENT AND CHARACTER DEVELOPMENT THROUGH DISTINCTIVE TEACHING AND LEARNING
Our Mission: To provide a safe and caring environment where academic excellence, character development, parental involvement and staff leadership are valued and fostered.

Student Information

Student Name:		Home Address:	
Current Grade:		Home Phone:	
ASN #:			

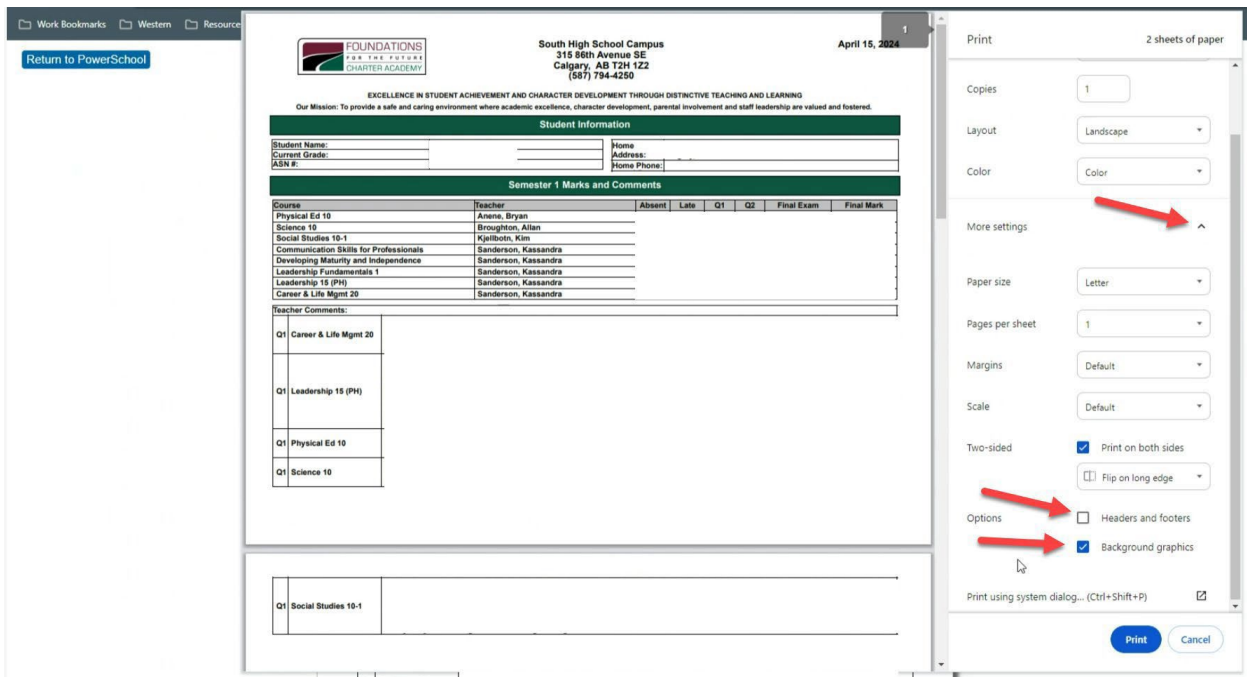
Semester 1 Marks and Comments

Course	Teacher	Absent	Late	Q1	Q2	Final Exam	Final Mark
Physical Ed 10	Anene, Bryan						
Science 10	Broughton, Allan						
Social Studies 10-1	Kjelbotn, Kim						
Communication Skills for Professionals	Sanderson, Kassandra						
Developing Maturity and Independence	Sanderson, Kassandra						
Leadership Fundamentals 1	Sanderson, Kassandra						
Leadership 15 (PH)	Sanderson, Kassandra						
Career & Life Mgmt 20	Sanderson, Kassandra						

Teacher Comments:

Q1 Career & Life Mgmt 20	
Q1 Leadership 15 (PH)	
Q1 Physical Ed 10	
Q1 Science 10	

2. To add colour and remove the extra footer:
 - a. Click on More Settings.
 - b. Deselect the Header and Footer option.
 - c. Select Background graphics.



The screenshot shows the same report card as above, but with the print settings dialog box open on the right side. The dialog box has several options, and red arrows point to the 'More settings' section, the 'Background graphics' checkbox, and the 'Print' button.

Print: 2 sheets of paper

Copies: 1

Layout: Landscape

Color: Color

More settings: ^

Paper size: Letter

Pages per sheet: 1

Margins: Default

Scale: Default

Two-sided: Print on both sides

Flip on long edge

Options: Headers and footers, Background graphics

Print using system dialog... (Ctrl+Shift+P)

Print Cancel

If you have any questions, please contact the campus office by emailing shs.office@ffca-calgary.com.
Thank you,

SHS Administration